**Continuum of Care for the City and County of Racine**

**Systems Performance Committee**

**HOPES July 7,2023**

**Present:** Holly Anderle (HALO), Iraida Vazquez (ICA – Co-Chair), /Melissa Taggart (HALO), Scott Metzel (HOPES / Co-Chair), Teresa Reinders (COC Director), Becca Pritzl, ICA

**Apologies:** Gai Lorenzen

**Minutes of Meeting**

1. **Welcome**
	1. The meeting started at 11:05 a.m. All attendees knew each other and no introductions were necessary.
2. **Approval of Minutes from April 7, 2023**
	1. The minutes of meeting from 4.7.2023 were reviewed and amended to list Melissa Taggart as having given apologies.
	2. Iraida moved that the minutes be approved subject to the amendment. Teresa seconded the motion and the minutes were adopted.
3. **Case Manager Meetings**
	1. **Re-introduction of Case Manager Meetings:** The committee discussed the re-introduction of case manager meetings within the COC to help improve performance. Iraida noted that Becca Pritzl would be leading the meetings, replacing Sharen Pease who had led them prior to her retirement and before the COVID-19 pandemic.
	2. **Benefits of Case Manager Meetings:** Becca Pritzl was present and discussed her vision for the meeting and having Case Managers be able to interact with their peers and discuss issues of concern to improve services. She stated that the meeting was designated for case managers only and not supervisors. This is to allow the case managers to feel free to be open in discussions.
	3. **Frequency of Meeting:** The first Case Manager Meeting was scheduled for July 7th at HOPES Center. The meeting will be schedule on a monthly basis.
	4. **HALO Attendance:** Melissa indicated that she planned to require HALO case managers to attend the meeting.
	5. **Related Discussions:** The committee then began to discuss various case manager level issues that affect COC performance, such as long-stayers in shelter and people with serious mental health conditions that can make housing and housing placement and retention challenging. The committee benefitted from Becca’s expertise in these areas, particularly around guardianship and laws and regulations related to mental health, involuntary detention, protective services, etc.
4. **Review FY 2022 LSA in Stella P via HDX2.0**
	1. **Introduction to LSA in Stella P in Lieu of Review of SPM:** Following lengthy discussions on the forthcoming case manager meetings and related issues, the committee opted to use the balance of its time remaining to explore LSA in Stella P to get a better understanding of how it works and could be used.
	2. ***Walk-*Through of Stella P:** Iraida used FY2022 data to introduce / re-introduce the committee to Stella P, explaining that Stella used household data rather than individual data. The committee looked at various indicators such as Length of Time Homeless, Returns to Homelessness, and Exits to Permanent Housing and asked Iraida to “drill down” into points of interest, including demographics. The review was exploratory in nature and no action items were decided upon.
5. **Review current SPM Data FY2023 (10/01/2022 –6/30/2023):** This was not completed due to time limitations.
6. **Any Other Business:** There was no other business introduced.
7. **Next Meeting:** The Next Meeting was set for October 6, 2023.
8. **Adjournment:** With no other business, the meeting was adjourned at 1 p.m.