

Coordinated Entry Transition to Clarity HMIS

The Background:

In Wisconsin we have four HUD recognized CoCs, Dane CoC, Milwaukee CoC, Racine CoC, and the Balance of State CoC. Each CoC establishes their own Coordinated Entry process, guidelines, priorities, and workflow.

- Most of the Coordinated Entry data, outside of the client demographics, is considered custom data.

The Database Transition:

There will be several rounds of data migration. The first round is all the required data elements and program enrollments in the system. This means all the Entry Exits for your programs like shelter, rapid re-housing, prevention, permanent supportive housing, will be migrated over in the first round.

- The system is going live after the first round of data migration.
- Coordinated Entry custom data will be in the second round of data migration.

Reports Available:

Coordinated Entry will require a custom report in most CoCs. As of now there is not a timeline for custom reports, we are anticipating sometime in June. Coordinated Entry will transition back to HMIS when the custom reports are available in the system unless the CoC does not require this customization.

- Balance of State, Milwaukee, and Racine will require report customization.

Trainings for Coordinated Entry:

As each HUD CoC has a different coordinated entry system, each will have a separate Coordinated Entry training. Training times and dates will be determined by each CoC.

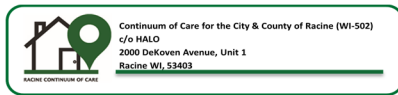
- CoCs requiring custom reports for Coordinated Entry will have training dates available once the custom reports are available.
- CoCs not requiring custom reporting will provide training dates after the custom data elements are migrated into the system.

Racine CoC Coordinated Entry HMIS Transition Plan:

All referrals to the Racine Coordinated Entry housing list needs to be entered into Wisconsin Service Point (WISP) no later than March 30th, 2021. At the end of the day on March 30th, no NEW referrals to CE can be entered into WISP. All pending referrals will be migrated to the new HMIS tool, Clarity Human Services (Clarity)

Starting on March 31st, 2021, all NEW referrals to the Racine Coordinated Entry System will be required to go through the Racine CoC Non-HMIS system until all previous referrals and custom data elements have been transferred from WISP to Clarity, and you have received an HMIS license from ICA for the new system.

Once the custom data elements are active and reportable, then all referrals entered from



4/1/2021 into the Non-HMIS system need to be entered into Clarity. All referring agencies must maintain all CE documents for referrals during this time to for data entry into Clarity. These forms include Racine CE Pre-screen, HMIS Release of Information, VI assessments, Racine CE Case Staffing ROI, and record of the unique identifier established for the client. It is necessary to have record of these documents to be able to transfer the client into the new HMIS system.

Each point of access (Emergency Shelter and Street Outreach) has a designated staff that will have access for creating referrals to Coordinated Entry to avoid duplicate referrals for the same client. If you are the designated staff for your agency and do not currently have access to the Racine CoC Non-HMIS system, contact Iraida Vazquez at iraida.vazquez@icalliances.org for training and access to the Non-HMIS referral form link.

Filling program vacancies process will remain, continue to send an email to Iraida Vazquez at the same email address mentioned above requesting the next prioritized client for the program. All attempts to contact client will need to be recorded and tracked manually for data entry in Clarity when available.

Any questions or concerns, contact Iraida Vazquez