

Racine CoC (WI-502)
Leadership Council Meeting
January 25, 2021, 12:30 – 1:30 pm
Meeting via Zoom

1. Approval of June Minutes
2. Announcements
 - a. WI HMIS Advisory Board – Gai resigned from the statewide Board effective after the November meeting, and Cristalina (Nina) Thillemann was elected by the Advisory Board to represent the Racine CoC
 - b. Racine CoC HMIS Committee - Cristalina (Nina) Thillemann is the new committee chair.
3. Updates
 - a. Point in Time
 - b. ESG-CV
 1. City
 2. State
 - c. COVID – Changes to standards and CE prioritization, agency operations
 - d. CoC Competition
4. Executive Director's Report – Major activities since June meeting
5. Discussion/Advisory
 - a. Additional Leadership Council Members
 - b. Election of officers – Gai is temporary/interim chair. Officers should be elected now that a Leadership Council has been assembled. Officer descriptions to be provided to Leadership Council. Need timeline to provide officer descriptions, call for nominations and election.
 - c. Authority of Executive Director to sign MOUs, Letters of Support, etc. – The Executive Director is an employee of HALO as HALO is the Lead Agency of the CoC and was awarded the Planning Grant. HALO is also the Lead Agency for EHH/ESG, ESG-CV which provides some funding for the position. Day to day supervision is provided by a designated staff at HALO. HALO management staff and the Executive Director are requesting guidelines for when the CoC Executive Director is able to sign letters of support on behalf of the CoC, as well as enter into agreements on behalf of the CoC.

Recommendation of HALO management staff is to authorize CoC Executive Director to have signing authority for any MOU that does not place an obligation on HALO or the CoC, or is a confirmation or approval that a document meets Federal regulations and Racine CoC standards and requirements. Further discussion is requested regarding sign on letters and letters of support, as well as contractual agreements that place an obligation on the CoC, or “bind” the CoC to the agreement or a particular position.

6. Next meeting: Determine date and potential agenda. Interim Chair proposes it be soon to have officer elections, determine guidelines for Executive Director signing authority, go over most recent CoC and Planning Grant applications, and other necessary matters.

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