

Racine HMIS Committee Minutes

August 15, 2024, at 10:30am

1. Welcome and Introductions

Attendance: Ben Cornell-Safe Haven, Melissa Taggart-HALO, Iraida Vazquez-ICA, Becca Pritzl-ICA, Teresa, Jennifer Knuckles-LSS, Lori Life-RVM, Melinda Santoyo-CVI, Denise Staufenbeil-WRC

2. Minutes approval

- a. Lori noted corrections to be made on last meeting minutes: Justin listed twice, and item #6 there is a double word 'that'.

Motion Approved: Denise

Seconded: Melinda

3. Wisconsin and Northern Illinois HMIS Advisory Board meeting, July 17, 2024, update

- Governance document updates
 - All COC's agency partner agreements have been sent out for signatures and verified by Iraida that all are signed and received.
 - Agencies will be invoiced for their respective user fees.
 - McHenry COC, Illinois, requested to join the WI and Northern IL HMIS. There will be no cost to current COC's. There will be a Representative from McHenry COC on the HMIS Board. Their request to join has been approved by all.
 - Iraida noted that the HMIS collective had a name change to DASH Great Lakes with the idea of more CoC in Northern IL joining WI implementation. McHenry is in the process of transitioning to Clarity with ICA. There will be six COCs.
 - There are currently about 900 users in the HMIS system. About 30 users are removed each month. Please check the licenses in your agency to update for all current users and remove or add as applicable.

- Any questions: None were asked.
4. HMIS Lead Update:
- a. New [Income Threshold Calculator](#) available on ICA Website
 - i. Iraida discussed the tool and did a demonstration of its use with Melissa. The link in agenda can be followed to the calculator or it can be reached through ICA website. The tool was developed by ICA, Jesse Dirkman.
 - ii. Teresa will add the link to the COC website under provider resources.
 - b. Clarity: Invalid SSN warning update.
 - i. There is a Clarity update entry for the social security number warning and how to enter the data for changes. HUD is recognizing that client's do not want to always share their SSN. Data entry of SSN cannot use '0', instead use 'x'. Historical records will be corrected by Clarity. Suggested to clean up any SS numbers if there is '0' and change to 'x'.
 - ii. Question is it a capital, or lower case 'x', or doesn't it matter. The lower case 'x' is accepted by HMIS.
5. HUD Update: New Eligibility Form in Sage Reporting Repository for Annual Performance Report
6. Other business/questions.
- a. The COC competition is in place now. CoC funded projects at HALO, CVI, and HOPES Center, please run APR's 5/1/23-4/30/24. Rating and Ranking will be requesting that information.
 - b. Women's Resource Center Walk is coming up in September. Information to come.
 - c. There will be a focus group with providers and staff hosted by United Way at the next Coordinated Entry meeting November 7, 2024. More information is sent by email.

Next meeting is October 17, 2024.

Motion to Adjourn Meeting: Iraida Vazquez

Seconding the Motion: Melissa Taggart