

Racine HMIS Committee Minutes – April 18, 2024, at 10:30am

1. Welcome and Introductions

Attendance:

Reinders, Teresa

Teresa Reinders-COC, Justin Kasdorf-CVI, Jori Chambers-WRC, Norman G - , Lori Life-RVM

2. February Minutes approval

Motion to Approve: Justin Kasdorf

Second the Motion: Melissa Taggart

Approved unanimously

3. WI and Northern Illinois HMIS Advisory Board meeting was April 17, 2024,

- a. Annual Meeting for review of Governance documents, Melissa Taggart representative on the Board for Racine CoC.

Reviewed summary of changes to the Governance documents.

Motion made to send the updated HMIS Governance Documents to Racine Leadership Counsel for recommendation to approve as presented.

Motioned by Melissa Taggart

Second the Motion Irma Love

Vote: Approved unanimously

Adam, ICA, will be sending each counsel for review for the five COC's for approval after review.

- b. Discussed Agency monitoring for HMIS at the Advisory Board meeting, it went well, and they will be doing some random in person visits over the summer.

4. ESG CAPER submission: The State ESG CAPER is coming due for funders. Please be sure to run and make any necessary corrections prior to submission.

Links will be sent for Caper reports by the end of the month. Make any necessary corrections and they need to be completed.

- a. State ESG Report Timeframe: report date range 04/1/2023 – 3/31/2024 due TBD

State has not identified when the link are being sent yet. Iraida suggests that caper reports be done in advance for data quality and correct errors for the above mentioned date range.

- b. CAPER training page: <https://icawisconsin.helpscoutdocs.com/article/324-esg-caper>

5. Federal Report Deadline:

- a. 2024 HIC and PIT submission deadline is April 30, 2024.

Window time frame is open for report submission. This will be completed by Iraida and Teresa. First time data is coming straight from HMIS. HUD does have some bugs in their repository. Note: if you have any change in your capacity. The monthly reports that are being completed are helpful in making adjustments throughout the year for the end of year report.

6. Next meeting date: June 20, 2024, 10:30

Location: HYBRID – HOPES Center and Zoom

Motion to Adjourn: Iraida Vazquez

Second Motion: Becca Pritzl

Motion approved unanimously