



Racine City & County Continuum of Care (WI-502)  
c/o HALO  
2000 DeKoven Avenue, Unit #1  
Racine, WI 53403

## **Minutes Racine CoC Leadership Council (LC) Meeting**

**Location:** Virtual Meeting via Zoom or in-person at HOPES Center of Racine

**Date:** Monday October 14, 2024

**Time:** 10:30 am – 11:30 am

1. **Welcome** – meeting called to order at 10:00 am

2. **Attendance:**

**Present**

**Staff:** Teresa Reinders – CoC Director

**LC Members:**

Iraida Vazquez – Institute for Community Alliances

Justin Kasdorf – Center for Veterans Issues

Scott Metzel – Hopes Center

Kathy Snyder – Racine Revitalization Partnership

Laurie Bauer – Wisconsin Department of Corrections

Pam Handrow – Bethany Apartments

Robert Held Vander Wyst – Legal Action of Wisconsin

Melissa Taggart – HALO

Shebria Small – SAFE Haven of Racine

**Absent:**

Gai Lorenzen – Community Member

Kimberly Leslie – Aurora Medical Center

Barb Farrar – LGBT Center of Southeastern WI

Liz Powell – Racine Community Foundation

Carol Pagan – Lived Expertise Member

Holly Anderle – Community Member

Carl Fields – Hospitality Center

3. **Approval of the Agenda**

Teresa request to add an agenda item before item six for Robert Held Vander Wyst to provide an update on the Volunteer Lawyers Projects response related to 501c3 option and move item seven below item six.

Motion by Justin Kasdorf to approve October agenda with updates requested by Teresa. (2<sup>nd</sup> Pam Handrow) – MSP unanimous vote

4. **Approval of Meeting Minutes from September 9, 2024**

Motion by Pam Handrow to approve August minutes (2<sup>nd</sup> Kathy Snyder) – MSP unanimous vote

5. **HUD CoC NOFO**

- a. Vote on approval of Rating and Ranking Scoring. Needs approval prior to the 15<sup>th</sup> of October per HUD deadlines. Kathy Snyder and Laurie Bauer are the only members present, able to vote without a conflict of interest. Suggestion from the members that the vote take place by email to include other members without conflict to vote as well. Teresa will send out a vote by email following this meeting to those without a conflict of interest.

## 6. 501(c)3 Discussion

- a. Robert Held Vander Wyst reports he reached out to Legal Action of Wisconsin (LAW) Volunteer Lawyer's Project (VLP) director, Maggie Brown, to see if there are any attorneys willing to take this on and represent the CoC. After reviewing the regulations, the one thing LAW needs, for compliance purposes, is a letter from the CoC explaining that our work primarily serves individuals who are financially eligible Legal Services Corporation services – i.e., individuals in households under 200% of the poverty line. Due to the intersection between poverty and homelessness, that should be straightforward. Then the CoC would become Legal Action's client for this project and the attorney would volunteer through Legal Action to do the work. This makes sure that Legal Action's malpractice and other insurance covers the work that is done in the unlikely event that there is an issue.
- b. Discussion about whether our work primarily serves individuals who are financially eligible for LSC services, under the 200% of the federal poverty level. All agreed that the requirement is met.
- c. **Motion by Iraida Vazquez to authorize Teresa Reinders to draft and sign the letter meeting the requirements requested by LAW to continue to move in the direction of researching the filing of articles of incorporation. (2<sup>nd</sup> Scott Metzel) – MSP unanimous vote**

## 7. Collaborative Applicant Selection Process

- a. Since the last Leadership Council meeting, Teresa, Gai, Barb and Iraida met to work on adding minimum threshold criteria and point system for scoring the questionnaire.
- b. The County did submit their response by the deadline of September 13, 2024 and Safe Haven of Racine withdrew their interest in being the Collaborative Application for the CoC.
- c. HALO has a new Executive Director that is expected to start at the end of November and it's possible with that change HALO may want to remain the Collaborative Application for the CoC depending on their experience but it's unclear at this point.
- d. Confirmed based on the responses from the last meeting and noted in the minutes Justin Kasdorf, Pam Handrow, Robert Held Vander Wyst, and Melissa Taggart would like to be involved in both the interview and selection criteria review and Liz Powell and Kathy Snyder are interested in being involved in the interview process only. No changes reported.

- e. Next step in the process is Interviews and scoring the questionnaire and a meeting with the members who volunteered will be contacted to setup dates for meetings.

**8. Motion to Adjourn by Pam Handrow (2<sup>nd</sup> by Kathy Snyder)**