



## Racine HMIS Committee Minutes – June,20 2024, at 10:30am

### 1. Welcome and Introductions

Attendance: Reinders, Teresa - CoC, Justin Kasdorf-CVI, Jori Chambers-WRC, Norman G – VHRP, UG (LSS), Jennifer Knuckles – LSS, Lori Hass – LSS; Melinda Santoyo – CVI, Justin Kasdorf – CVI,

Excused: Iraida Vazquez - ICA

### 2. April Minutes approval

Motion to Approve: Ben Cornell

Second the Motion: Jori Chambers

Approved unanimously

### 3. WI and Northern Illinois HMIS Advisory Board meeting is scheduled for July 17, 2024

### 4. Teresa reported that the Leadership Council approved the CoC's approval of the WI & NI Governance Document. Kaylee Cutler has signed off and returned it to ICA.

### 5. We reviewed ICA's updates

- a. Agencies should be aware that the HMIS Agency Agreements are being sent via DocuSign. Please be careful not to report them as SPAM
- b. HMIS User license invoices will be sent out next month – July
- c. We looked at the ICA crosswalk for disabling condition questions. HMIS [HUD Disability Guidance](#)

### 6. Providers should be running Annual Performance Reports and CAPERs to clean up any data quality issues. If you have problems please contact Iraida. Teresa reported she will be putting out a call for agencies to declare their intention to apply for HUD CoC funding that that it is important that providers review their data early.

### 7. We have successfully submitted our 2024 HIC and PIT to HUD.

### 8. Next meeting date: August 15, 2024, 10:30

Location: HYBRID – HOPES Center and Zoom

Motion to Adjourn: Ben Cornell

Second Motion: Teresa Reinders

Motion approved unanimously