



Racine City & County Continuum of Care (WI-502)  
c/o HALO  
2000 DeKoven Avenue, Unit #1  
Racine, WI 53403

**Minutes**  
**November 21, 2023**  
**Racine CoC Leadership Council (LC) Meeting**  
**Continuum of Care for the City & County of Racine, WI-502**

**Location:** Virtual Meeting via Zoom

**Date:** November 21, 2023

**Time:** 10:05 am – 11:13 am

**Staff:** Teresa Reinders – Racine CoC Director

1. **Welcome** – meeting called to order at 10:05 am

2. **Attendance Present**

Kaylee Cutler – Racine Unified School District

Gai Lorenzen – Community Member

Iraida Vazquez – Institute for Community Alliances

Gina Bartoszewicz – Veterans Assistance Medical Center

Justin Kasdorf – Center for Veterans Issues

Kimberly Leslie – Aurora Medical Center

Scott Metzel – Hopes Center

Kathy Snyder – Racine Revitalization Partnership

Laurie Bauer – Wisconsin Department of Corrections

Carol Pagan – Community member – Lived Expertise Representative

Pam Handrow – Bethany Apartments

Barb Farrar – LGBT Center of Southeastern WI

**Absent:** Holly Anderle - HALO, Shebria Smalls – Safe Haven of Racine, Carl Fields – Hospitality Center, Liz Powell – Racine Community Foundation

3. **Approval of the Agenda**

3.1 Request made to add Lived Experience Advisory Board update to Business portion of the agenda as item 6.5

3.2 Motion by Pam Handrow to approve November agenda with update to add agenda item 6.5 under Business Meeting – Lived Experience Advisory Board (2<sup>nd</sup> Gai Lorenzen) – MSP unanimous vote

4. **Approval of Meeting Minutes from August 8, 2023**

4.1 Motion by Pam Handrow to approve August minutes (2<sup>nd</sup> Kathy Snyder) – MSP unanimous vote

5. **Director's report – Teres reports (attached)**

5.1 Teresa Reinders reports the Racine CoC YHDP funding application was not awarded this cycle and is unknown why it was not awarded and can request if Melissa Mikel, the Racine CoC, HUD TA has more information.

## **6. Business Meeting**

### **6.1. Determine the maximum number of seats for the Leadership Council (Presented by Teresa Reinders)**

- 6.1.1. Racine CoC Governance states no less than 15 and no more than 31 members. Best to have an odd number for quorum to be reached.

### **6.2. System Performance Committee (SPC) Recommendation (Presented by Scott Metzger): to approve SPC's use of the CoC Performance Analysis and Improvement Toolkit (attached)**

- 6.2.1. Committee members met on October 6<sup>th</sup> and reviewed the toolkit. Recommendation to adopt the process outlined in the toolkit to be more outcome oriented to include the following steps of in the plan:
  - 6.2.1.1. Assemble performance workgroup
  - 6.2.1.2. Incorporate lived experience
  - 6.2.1.3. Prioritize improvement areas
  - 6.2.1.4. Gather more evidence
  - 6.2.1.5. Brainstorm strategies for improvement
  - 6.2.1.6. Prioritize for impact and develop logic model
  - 6.2.1.7. Design performance plan
  - 6.2.1.8. Monitor plan performance and Create Evaluation Plan (comes at beginning)

- 6.2.2. Motion by Gai Lorenzen to adopt the CoC Performance Analysis and Improvement Process as presented (2<sup>nd</sup> Pam Handrow) – MSP unanimous vote

### **6.3. Coordinated Entry Committee and CE Assessment Workgroup – Recommendations (Presented by Iraida Vazquez)**

- 6.3.1. Recommendation from the committee to replace the VI-SPDAT for singles, families and youth with new assessment tool (attached)
  - 6.3.1.1. OrgCode, developers of the Vulnerability Index Service Prioritization Decision Assessment Tool (VISPDAT) are no longer supporting the tools that were used in our CE system prior to the Public Health Emergency due to COVID. The public health emergency officially ended in May and members of the CE committee worked with the BOS CoC on creating a new assessment to determine the severity of need since June and are ready to launch the new tool and a recommendation to approve the use of the new tool is brought to the council. The Housing and Supports Assessment tool was presented to the council.

Motion by Justin Kasdorf to approve the new assessment tool as presented (2<sup>nd</sup> Kathy Snyder). MSP unanimous vote.

- 6.3.2. Recommendation from the CE Committee for PSH prioritization specifically, replace a score of 8 or higher on the VI-SPDAT with a score of 50 or higher on

the housing support barriers assessment as the new Housing and Support Assessment tool has 100 available points.

Motion by Gai Lorenzen to approve the use of a score of 50 or higher on the Housing and Supports Assessment score will replace the prior score of 8 or higher from the VISPDAT (2<sup>nd</sup> Scott Metzel). MSP unanimous vote.

6.4. 2025-2029 State Consolidated Plan Assistance Required **(Presented by Gai Lorenzen)**

- 6.4.1. Plan requires CoC involvement. Plan includes more than Department of HUD programs (EHH, ESG HP, and HAP). It's important to provide negative comments as well as positive comments on how the state plans to project out funds and how funds are allocated. Gai will reach out to recipients to help answer questions 25-29 on the attached documents presented. A zoom link invite will be sent out for feedback sessions. This is updated annually. Kaylee would like to be included in the feedback sessions.

6.5. Lived Experience Advisory Board

- 6.5.1. Teresa will try to get an advisory board in place. We need to have lived experience represented in leadership roles group. We have lived experience on the LC but we do not have authorization to release names of members. Teresa is seeking an official Lived Experience workgroup.

Motion by Gai Lorenzen to approve the formation of an official lived experience workgroup (2<sup>nd</sup> Kathy Snyder). MSP unanimous vote.

Discussion – Gai – been difficult in past to have continued participation and need to gather examples of how to keep members engaged. Laurie is willing to help with this workgroup. Members of the LE Advisory board can be category 3 individuals, doubled up experienced individuals/families.

6.6.2024 Planning Focus 2024 -2025

- 6.6.1. Teresa discussed having a strategic planning to focus on Membership including the development of an official Lived Experience Advisory group, Rating and Ranking, DEI, and Profession Development/training. Do we want to adopt these focus areas?

Motion by Justin Kasdorf to accept the plan of focus for 2024-2025 as presented (2<sup>nd</sup> Kathy Snyder), MSP unanimous vote.

7. Adjourn 11:13am