



Racine City & County Continuum of Care (WI-502)
c/o HALO
2000 DeKoven Avenue, Unit #1
Racine, WI 53403

Racine HMIS Committee Minutes

March 16, 2023, at 10:30 am

- Welcome and Introductions – Jori Chambers as Co-chair.
 - Attendance: Iraida Vazquez, Melinda Santoyo, Teresa Reinders, Becca Pritzl, Jeff Knott, Irma Love, Ben Cornell, Jodie Arnold, Melissa Taggart, Jori Chambers, Andre Batts
- Minutes approval – January 2023
 - Motion to approve: Iraida Vazquez
 - Second Motion: Jeff Knott
- HMIS Lead Agency updates (Iraida)
 - Statewide Advisory Board meeting April 19th, to review Statewide governance documents and the HMIS system. Once approved it will be presented to the Leadership meeting.
 - Reminder to document when we learn a client has deceased. This is done on the profile of Clarity HMIS.
 - Iraida will keep everyone posted for changes to standards that would occur October 2023. If there are changes data will need to be updated to reflect any changes.
- System Performance Measures (Iraida)
 - Iraida shared the system performance measures. She will present data at the Alliance meeting on 3/17/23.
- PIT workgroup update (Teresa)
 - a. Counts attached.
 - b. **Summer 2023 PIT:** After discussing the various options, it was decided that there will not be a special summer PIT unless it is mandated. The street outreach team will conduct a PIT count on the night of the count and the following 7 days and record it in the PIT provider. No special preparation is by the COC.
- Comparable Database Providers – Victim Service Providers (Denise/Jori)
 - a. Victim Service Providers are encouraged to attend the [HMIS Lead and System Administrator Webinars](#) (3rd Wednesday of every Month at 1ET/12CST): Join the HUD Exchange Mailing list for attendance
- Reporting timelines
 - a. State CAPER
 - Reporting period is ending. Review all reports to ensure assessments and data are updated. 4/1/22-3/31/23. The State will send links at the end of

April. Information will be shared through HMIS newsletters. How to run reports is under knowledge base through ICA training site.

b. HIC/PIT

- HIC counts data will need to be in and the report deadline is soon.
 - Teresa will be contacting agencies to get updates on bed capacity.
 - Reporting should be done on the 4th Wednesday of each month.
 - Iraida share link to see reports, <https://icalliances.org/local-system-performance-measures>
-
- Questions, Comments, Concerns
 - Next meeting date – May 18th, 10:30 am.
-
- Motion to Adjourn: Iraida Vazquez
 - Second the Motion: Ben Cornell