



Racine City & County Continuum of Care (WI-502)
c/o HALO
2000 DeKoven Avenue, Unit #1
Racine, WI 53403

Racine HMIS Committee Minutes March 17th at 10:30am

1. Welcome and Introductions (insert attendees): Becca Pritzl, ICA; Teresa Reinders, COC; Lee Mares, HALO, Benjamin Cornell, Safe Haven; Andre Batts, Hopes Center; Irma Love HALO; Jeff Knott, HALO; Melissa Tagert, HALO; Wesley Sikich, HALO
2. Minutes approval:
 - Motion – Becca Pritzl with edit of adding Becca Pritzl in attendance, Seconded – Teresa Reinders. Motion approved by committee.
3. Comparable Database Providers – Victim Service Providers
 - a. Test run a CAPER or APR on Sage Reporting repository:
<https://www.sagehmis.info/logon.aspx?ReturnUrl=%2f>
 - b. Victim Service Providers are encouraged to attend [the HMIS Lead and System Administrator Webinars \(3rd Wednesday of every Month at 1ET/12CST\)](#): Join the HUD Exchange Mailing list for attendance
 - Review access to links during meetings
4. Reports Submitted
 - a. System Performance Measures (SPM) 2/25/2022 (attached)
 - b. Longitudinal System Analysis (LSA) 2/15/2022
 - Attachment for information
 - P.I.T. report will be presented at (Friday meeting)
5. ESG CAPER submission: The 2021 ESG CAPER is coming due for funders. Please be sure to run and make any necessary corrections prior to submission.
 - a. City ESG Report Timeframes: report date range 1/1/2021 to 12/31/2021 due 3/18/2022
 - b. State ESG Report Timeframe: report date range 04/1/2021 – 3/31/2022 due TBD
 - c. CAPER training page: <https://icawisconsin.helpscoutdocs.com/article/51-esg-caper>
 - Make sure to run and correct for caper report (1/1/2020 - 12/31/2021)
 - Contact Iraida Vazquez if needing assistance
6. Point in Time Workgroup update
 - a. PIT minutes 2/24/2022 (attached)
 - b. Reporting to HUD: TBD
 - Date for HUD report just announced for: Open now and deadline 4/26/2022; any questions direct to Iraida.
 - Today there is a webinar for HMIS Systems through HUD
7. HMIS Trainings/Custom Reports:
 - a. New User Training Series available:

<https://icawisconsin.helpscoutdocs.com/article/48-new-user-training-for-clarity-hmis>

- b. DEHCR Homeless Case Management Training:
<https://icawisconsin.helpscoutdocs.com/article/123-dehcr-hcms-training>
 - c. Program Analysis and Outcomes Training:
<https://icawisconsin.helpscoutdocs.com/article/122-program-analysis-and-outcomes>
 - d. Equity Analysis for Program Outcomes: New report in Data Analysis
 - Go to data analysis and type in information needed for report, no link
 - e. Annual Performance Report:
<https://icawisconsin.helpscoutdocs.com/article/52-coc-annual-performance-review-apr>
8. WI Statewide HMIS Advisory Board meeting April 20, 2022, Annual Meeting for review of Governance documents, Melissa Taggart representative on the Board for Racine CoC.
9. Motion to end meeting: Melissa Taggart, Seconded: Lee Mares.
Motion approved by committee.