



Racine CoC Leadership Council (LC)

December 19, 2022

AGENDA

1. Call to Order
2. Presentation by Trent Claybaugh, Gorman & Company
3. Business Meeting
 - a. Approve Business Agenda
 - b. Approve Minutes from August 2022
 - c. Approval of suggested method of determining 1, 2, and 3-year terms for LC members due to virtual meeting and selection. *
 - d. Determine Meeting Dates for 2023
 - e. Housing Supportive Services grant – Approval of HALO as CoC applicant and letter of support
 - f. Notifications –
 - i. LC member slate – Omission of the nominated person on slate considered at Annual Meeting.
 - ii. Governance document review – The entire document needs to be reviewed. However, several sections should be revised as clarification is needed.
 1. An ad hoc LC workgroup will be formed to address LC and action by CoC in early 2023.
 2. A workgroup will be formed from LC/CoC for the ongoing review for action later in 2023.
 - g. Other business
4. Adjourn

***Method for determining terms.** Terms are addressed in 6.2.2 of the Governance Charter.

- a. Terms are to be staggered.
- b. In the first year, newly elected Directors will draw lots to determine the length of their term – one, two, or three years.

Background Comment: A Governance Document was approved in 2017 as required by HUD. A LC (governance committee) was formed as required by HUD, but not per the Governance Document. In August 2022, a meeting of the CoC was held to affirm the current LC members until the CoC's annual meeting. At the annual meeting, LC members and officers were elected. As no members were elected by the CoC to serve as members until August and November 2022, and no terms had been determined, this would be the first year of an official LC pursuant to the Governance Document.

Proposal: If we were meeting in person, we would likely pass around a box with an equal number of papers with a 1, 2, or 3 written on them. Each person would draw a number for their term. Because we are meeting virtually, the following is suggested for selecting terms.

1. There is a container with pieces of paper containing the name of each LC member. CoC staff (Teresa or Darlene) will draw a name.

2. A container contains pieces of paper with an equal number of 1, 2, or 3 written on them. The CoC staff person who did not select the name will select a piece of paper. The number on the paper will be the term for the person's name that was drawn.
3. There will be several pieces of paper left as there are fewer LC members than an equal number of 1, 2, and 3-year terms. The left-over numbers will be used to determine terms as additional LC members are added.
4. Subsequent draws – After all initial terms have been drawn from the original group of numbers, the same process would be utilized until all the seats authorized by the Governance Document have been filled. This is for new seats only and would not apply to a person filling the unexpired term of a person who resigns or otherwise leaves the LC.