



MINUTES
RACINE COC LEADERSHIP COUNCIL
08/16/2021 MEETING

Location

Meeting ID: 871 9717 5812 Passcode: 176864 Dial in: +1 312 626 6799 US (Chicago); +1 253 215 8782 US (Tacoma)

Date: Monday, August 16, 2021

Time: 12:00 PM – 1:00 PM

Facilitator: Gai Lorenzen (HALO) Interim Chair

Staff: Teresa Reinders – Racine CoC Director (*Non-voting member*)

Guests: Melissa Taggert – HALO; Melissa Mikel - ICF Senior Homeless Services Specialist

1. **Attendance/Establish Quorum** 8 voting members present

1. Gai Lorenzen – HALO, Leadership Council Chair
2. Kaylee Cutler – Racine Unified
3. Barb Farrar – LGBT Center of SE Wisconsin
4. Michelle Gehring – NAMI
5. Pam Handrow – Bethany Apartments/Women's Resource Center of Racine
6. Scott Metzger – HOPES Center
7. Ed Miller – Racine Revitalization Partnership
8. Iraidia Vazquez – Institute for Community Alliances

Absent: Kim Leslie – Ascension Hospital; Amy Mauel – Zablocki VA Medical Center; Jacob Mauer – Racine Police Department; Carol Pagan – Community Representative; Liz Powell – Racine Community Foundation; Shebria Small – SAFE Haven of Racine

1. **Welcome** Guests: Melissa Mikel, ICF Senior Homeless Services Specialist, Melissa provides our CoC with Technical Assistance; Melissa Taggert, WI State HMIS Advisory Board CoC Representative
2. **Approval of Agenda and past minutes:**
 - 2.1. Motion by Pam to approve August agenda (2nd Ed) – *MSP unanimous vote*
 - 2.2. Motion by Pam to approve May minutes (2nd Scott) – *MSP unanimous vote*
3. **Introduction to Melissa Mikel**
 - 3.1. Melissa Mikel is the head Technical Assistant for our CoC. Melissa mentioned that she appreciated the System Performance report that Scott & Iraidia presented to the Alliance this year. She is available for helping us when we have questions.
4. **Director's report** – EHV partnership with WHEDA moving ahead as planned; Navigator position funding through State Medicaid program moving forward as planned; still attending regular meetings with the various groups around the State for keeping our CoC informed
5. **Old Business**
 - 5.1. **WHEDA partnership and Emergency Housing Vouchers** – Vouchers are ready and available for our community to help move people on from rapid rehousing and permanent supportive housing projects, which will result in more additional openings in those projects. One thing we need to be aware of is that

Housing Authorities around the State use their allotment up, they will be able to create an MOU with WHEDA and receive a share of WHEDA's EHV's.

5.2. LC Nominating report – Pam Handrow – still working on gathering people to take on responsibilities

5.3. Election of Officers; Review of Officer Position descriptions (found at end of agenda)

6. **New Business**

6.1. Wisconsin HMIS Advisory Board document vote: Iraida reviewed the changes made to the documents.

Question: Why was data quality standard for CE reduced from 50% to 20%?

Answer: After reviewing the data for all CoCs, the WI HMIS State Advisory Board saw that the threshold statewide was lower and want to maintain that as the standard.

Motion by Ed Miller to approve documents for WI State HMIS Advisory Board (2nd Scott) –

MSP 7 ayes, 1 abstention (Iraida); 0 nays. This vote authorizes either Gai or Teresa to sign the document upon receipt from the WI State HMIS Advisory Board.

6.2. HUD NOFA 2021 update

6.2.1. Friday meetings with HUD SNAPS team indicates that the release may be within a couple of weeks. Two possible areas to watch and prepare for are domestic violence projects for bonuses, and how well we are addressing equity throughout our CoC.

6.2.2. Rating and ranking committee team has met once to review their responsibilities

6.2.3. We will be working with providers and interested organizations to review a NOFA 2021 preparation checklist and division of labor

6.3. ICA update Iraida

6.3.1. Interviews continuing for Housing Navigator position

6.3.2. Data migration is almost complete. Custom fields and assessments are being reviewed for data quality – case notes, client file attachments, non-federal partner services etc. are in process of being migration. Custom reports are on hold as the migration is still in process.

7. Coordinated Entry Workgroup Updates

7.1.1. Approved Move On Assessment form for EHV.

7.1.2. Approved Minimum Assessment score to be eligible to apply for EHV through WHEDA minimum score to for EHV is 14.

7.1.3. Coordinated Entry Committee approved the expiration of the Non HMIS tool for CE of 8/5/2021. All CE enrollments and referrals will be done in HMIS. Also approved by the CE Committee was an update to allow clients enrolled in TH projects that do not have a PH destination identified within 90 days of timing out of the program will be offered a referral to CE. The Coordinated Entry Specialist/Housing Navigator will meet with clients at DV service providers to offer and enroll clients into CE using HMIS.

8. Additional issues, concerns, topics –

We need to be aware that with changes at HALO we cannot take for granted that HALO director or Board of Directors will want to continue the role of Lead applicant/Agency.

9. **Establish next meeting date: November 15 12:00-1:30**