

Project Rating, Ranking and Selection Criteria

A. DEFINITIONS

ANNUAL RENEWAL DEMAND (ARD): The amount of funding needed to fund all renewal projects.

BONUS PROJECTS: HUD may designate additional funding for specific purposes. This is a competitive process. In FY2019 HUD has designated additional funding for a DV and CoC bonus.

NEW PROJECT: Projects that were not funded in the previous NOFA competition by HUD. The bonus projects are new projects. Re-allocated renewal funds are new projects.

PRE-DETERMINED RANKINGS: HMIS, Coordinated Entry (CE), and renewal projects that have not completed the first full operating year by April 30 of the competition year will have pre-determined rankings. A CoC can only have one HMIS and one CE project, and both are necessary components of a CoC. These projects provide support to the CoC rather than direct client services. Renewals that will complete a full operating year by April 30 of the competition year will not have sufficient data to evaluate and compare with projects that have operated for a year and have APR data for a full year.

RACINE CoC PRIORITIES: A gaps analysis, using primarily HMIS data and data from our Coordinated Entry list, is done at least annually and used for both ESG and CoC project selection. The following needs and priorities were identified and approved for 2019: 1.)Chronically Homeless, 2.)Domestic Violence, 3.)Families with Children, 4.) Youth (18-24), and 5.) Veterans. Veterans received a lower prioritization on this list as we have more services in the CoC and region for veterans than the otherwise identified priorities, and are at or near functional zero as far as permanent housing.

RATING and RANKING TOOL: The Racine CoC utilizes a rating and ranking tool that is based on the HUD rating and ranking tool. With input from the Racine CoC, the Institute for Community Alliances developed the actual computerized tool that is used by the Racine CoC.

REALLOCATION: Funds from renewal projects are reallocated for other projects or purposes allowed by the CoC NOFA. This process can either be voluntary or mandatory. Mandatory reallocation occurs when a project's performance is below the CoC or project performance threshold score and it is deemed in the best interest of the CoC not to continue the project. A reallocation project is considered a new project for rating, ranking, and selection.

RENEWAL PROJECT: Projects that were selected in the previous NOFA competition by HUD for funding.

SCORABLE PROJECT: Renewable projects that are capable of receiving a score using the rating and ranking tool. These projects will have completed a minimum of one operating year as of April 30 of the competition year.

STRADDLE PROJECT: A project that is ranked at the bottom of Tier 1 so that part of its available funding is in Tier 1 and part in Tier 2 is a straddle project. When awarding Tier 1 funding, HUD will determine if the project is viable without the funding that is now in Tier 2. If the determination is “no” – none of the project will be funded in Tier 1. If the determination is “yes”, the portion in Tier 1 will be funded. If the CoC score is high enough that the CoC’s Tier 2 projects will be considered, the entire project will again be considered as a Tier 2 project for funding, which is more competitive. If not funded, the funds are lost to the CoC.

THRESHOLD REQUIREMENTS: Minimum requirements that must be met for a project to submit an application for the rating and ranking process. These will include HUD threshold requirements, as well as any selected by the CoC.

TIER 1 AND TIER 2: HUD designates that amount of funding available for Tier 1 and Tier 2. In FY2019, the Racine CoC has 94% of its Annual Renewal Demand (ARD) available for projects in Tier 1. As long as a CoC meets the minimum threshold for funding – including its CoC and project applications – renewal projects within Tier 1 will be funded. Tier 2 is the remaining 6% of Racine CoC ARD, plus the total HUD has designated for the DV and CoC bonus. Project funding in Tier 2 is dependent on CoC and project application scores.

WORKGROUP: A Rating and Ranking Workgroup will be convened. No person affiliated with an organization applying for funding will be a member of the committee unless an exception exists. Exception: A person affiliated with an organization having a pre-determined ranking may serve on the committee if it is deemed to be in the best interest of the CoC. The percentage of those workgroup members on the committee must be less than 45%.

B. RANKING

1. Pre-determined rankings

- a.) HMIS is placed in Tier 1 directly after scorable renewal projects.
- b.) Coordinated Entry (CE) is placed in Tier 1 directly after HMIS.
- c.) New project renewals that have not completed their first year of operation by April 30 of the competition year will be placed in Tier 1 directly after CE.
 - 1. PSH projects shall be ranked ahead of RRH projects. (Racine CoC only has PSH and RRH renewal project types.
 - 2. If there is more than one of the same project type, they shall be ranked in the same order as they were ranked in the initial application.
 - 3. If the same project types in #2 were in different FY competitions, the final ranking order within the same project type shall be determined by ranking in order of the Racine CoC priorities selected for the current year.
- d.) New projects created with re-allocated funds will be placed after the new project renewals.
- e.) BONUS projects will be placed at the bottom of Tier 2.

2. Scorable renewal project rankings

- a.) An APR will be run by the Institute for Community Alliances for each scorable renewal project for the period 5/1 of the previous year through 4/30 of the competition year. An agency using a comparable data base shall contact ICA for instructions to submit an APR in .csv format.
- b.) Data from the APR will populate the scoring tool.
- c.) The Rating and Ranking Workgroup shall convene and review the data in the scoring tool.
- d.) All projects shall receive an initial ranking position based on the scoring tool regardless of project type.

e.) The project score shall have 10 additional points added to it if the project's targeted population is victims of domestic violence, families with children, youth or veterans. (10 points maximum) All projects are required to be chronically homeless or DedicatedPLUS so additional points are not awarded for this priority population.

f.) A projects scoring 55 points or more shall be re-ranked within project types starting with PSH and then RRH. All PSH projects are ranked by final score and all RRH projects are ranked by final score. The first ranked project will be the top scoring PSH renewal project, followed by other PSH projects in order of score and then RRH projects.

g.) The options available to any project scoring less than 55 points are voluntary reallocation, mandatory reallocation, or ranking the project in Tier 2. If the project is ranked in Tier 2, it will be placed after the new re-allocation projects. A project that is considered necessary and that agrees to Technical Assistance will be allowed to be ranked in Tier 1 rather than re-allocation to a project. The Ranking and Rating will determine the exact placement of the project, and shall articulate the rationale that was used if the project is allowed to remain in Tier 1.

C. RANKING

1. Projects will be allowed to appeal ranking decisions within the time frame stated for appeal. Unless stated otherwise on the official announcement, an appeal must be requested in writing (e-mail is sufficient) within 3 working days after the project is notified. The exact date will be listed on the Racine CoC webpage.
2. The Rating, Ranking and Selection Workgroup will review all appeals and make a decision within 7 calendar days of receipt. The exact date will be listed on the Racine CoC webpage.
3. A project that wishes to appeal that decision may request an appeal from HUD as set forth in the CoC NOFA.

D. SUMMARY - RANKING

1. PSH scorable renewal project(s)
2. RRH scorable renewal project(s)
3. HMIS

4. Coordinated Entry
5. New renewal can't be scored project(s)
6. New Re-allocation projects
7. Scorable renewal(s) not making threshold points and not re-allocating
8. DV Bonus
9. CoC Bonus

E. FY2019 ALLOCATION AMOUNTS

1. ARD - \$929,486
2. Tier 1 - \$ 873,717 (\$55,759 isn't available from total ARD for Tier 1)
3. DV Bonus - \$162,730
4. CoC Bonus - \$158,041
5. TOTAL TIER 2 - $\$55,769 + 162,730 + \$158,041 = \$376,540$ (Difference between ARD - Tier 1 + DV Bonus + CoC Bonus)