



The Continuum of Care
For the City and County of Racine, U.A.

August 4, 2017

RATING AND REVIEW PROCEDURE FY2017

The FY2017 NOFA has been announced. The funding available is \$836,676 based on our annual renewal demand, and there is \$90,377 available for a bonus project. Our first information meeting will be held at the Homeless Assistance Leadership Organization (HALO), 2000 DeKoven Avenue, Racine, WI on Wednesday, August 9, 2017 at 9 am. The NOFA should be read thoroughly by both agencies seeking renewal of existing projects and those wishing to apply for funding. The NOFA and helpful resources can be found on the HUD Exchange website. <https://www.hudexchange.info/programs/e-snaps/fy-2017-coc-program-nofa-coc-program-competition/>

This year we will be using the HUD Rating and Ranking Tool which can be found on the HUD Exchange website. Persons wishing to submit a renewal or new application must submit their application in esnaps no later than midnight on August 28, 2017. While the tool relies on past performance data primarily obtained from agency APRs the final ranking will include the CoC designated priorities which were determined by reviewing current CoC data and performance measures. New projects will be based on the designated priorities since they will not have submitted an APR.

THRESHOLD POLICY

A project must meet the thresholds established by the CoC. The thresholds are those designated by HUD for the tool. If a project does not meet or more thresholds a renewal will be asked to re-allocate, and if does not voluntarily agree to such, will be undergo involuntary re-allocation. A new project will be rejected. If it is the only new project proposed and the funds would not be utilized, the CoC will permit the project to remedy any deficiencies and will then be included in the ranking process.

PRIORITIES

The CoC has determined that in addition to the selected threshold criteria that the following are priorities: 1.) Chronically homeless, 2.) Persons fleeing domestic violence, 3.) Families with children, 4.) Youth 18 – 24, and Veterans. Additionally, a person with a disability will receive priority in any of these sub-population categories. These priorities were selected after a thorough review of CoC project data and the current Coordinated Entry list. A project proposing to serve chronically homeless individuals or families would be addressing the top priority of the CoC. Within that priority – domestic violence, families with children, youth 18 -24 and veterans would be ranked accordingly.

RATING SCORES

The initial rating or ranking scores will be based on exit/retention of PH, returns to homelessness within 12 months of exit, new/increase in employment income, new/increase in non employment income, persons served who are chronically homeless or meet one of the other priorities, HMIS data quality, HMIS data completeness, more than one disability, bed/unit utilization, participation in coordinated entry, Housing First and reduction of barriers, project cost reasonableness.

New projects will be rated primarily on how the project address priorities, reasonableness of the proposed project, participation in coordinated entry, Housing First and reduction of barriers.

FINAL RANKING

The CoC has determined that any HMIS dedicated and Coordinated Entry SSO project should be ranking at the top of Tier 1 as these are crucial needs to the effective operation of the CoC. A new bonus project will be ranked at the bottom of the project listing which will likely be the bottom of Tier 2. While these are important proposals, the CoC believes that high scoring renewal project or re-allocation projects proposed by existing organizations with a good track record should be scored higher. New projects proposing 100% CH beds or DedicatedPLUS will be ranked in Tier 1, and should receive preference over projects that have few dedicated CH beds. However, it is the desire of the CoC to retain projects that perform well.

CoC Threshold	Definition	Data Source
Coordinated Entry Participation	If CoC has implemented coordinated entry, the project participates or intends to participate in coordinated entry in compliance with the CoC's Coordinated Entry Policies and Procedures and HUD's Coordinated Entry Notice.	Ensures participation in CE
Housing First and/or Low Barrier Implementation	The project is, or intends to be, designed and implemented using Housing First principles including: no preconditions or barriers to entry except as required by funding sources, provision of necessary supports to maintain housing and prevent a return to homelessness.	Section 3 B.3
Documented, secured minimum match	Applicant has match commitments that satisfy CoC Program Rule requirements for source and amount.	Application 6D and 6E
Project has reasonable costs per permanent housing exit as defined locally	Cost per permanent housing exit can be determined by dividing total project costs by the number of permanent housing exits. These costs can be averaged across all projects within a project type to determine the average cost per permanent housing exit for the community for that project type. The CoC can use this information to define a reasonable cost locally.	$APR\ Q23a + Q23b = Project\ exits\ ((Project\ Funds/(total\ project\ exits))/(CoC\ Total\ Project\ Funds/(total\ exits\ from\ project\ type)))$
Project is financially feasible	Project has funding commitments equal to or exceeding project budget.	Application 6E.8
Applicant is active CoC Participant	Applicant participation in CoC Board and committee meetings meets CoC requirements for a member in good standing.	Attendance at CoC meetings 75%
Application is complete and data are consistent	All required information is completed and all required attachments are provided. Data provided in response to different questions match.	Full Application review
Data quality at or above 95%	Data elements required by HUD and the CoC have a 95% or higher completion rate.	Data Completeness Report HMIS 10/01/2016 to 7/31/2017
Bed/unit utilization rate at or above 90%	Units in the project are occupied 90% or more of the operating year.	(APR Q8b) PIT count by Households/ (GIW and application) Units
Acceptable organizational audit/financial review	Applicant's audit or financial review does not contain findings or other indications of financial or accounting problems.	Application
Documented organizational financial stability	Applicant's financial statements for previous fiscal year demonstrates financial stability sufficient to support operation of the project during the next operating year.	Application 6E
PIT Participation Street Count	Participation at July and January PIT Street Count and Committee meetings.	PIT Minutes

Priorities		
Chronic		1st
DV		2nd
Families with children		3rd
Youth		4th
Vets		5th

PERFORMANCE MEASURES

Project Type	Rating Factor	Data Source: Date Range 07/01/2016 - 06/30/2017	GOAL	POINTS
Length of Stay			20 pts total	
RRH	On average, participants spend XX days from project entry to	CAPER Q22c	15 days	20
TH	On average, participants stay in project XX days	APR Q22b	N/A	
Exit to Permanent Housing			25 pts total	
RRH	Minimum percent move to permanent housing	APR Q23a & Q23b	90%	25
PSH	Minimum percent remain in or move to permanent housing	Calculation: 1) Subtract leavers to all destinations (APR Q23a and Q23b) from number of participants (APR Q7) to determine number of stayers; 2) Add leavers to permanent housing destinations (APR Q23a & Q23b); 3) Add stayers (Step 1) and leavers to permanent housing destinations (Step 2) and divide by number of participants (APR Q7)	95%	25
TH	Minimum percent move to permanent housing	APR Q23a & Q23b	N/A	
Returns to Homelessness			15 pts total	
RRH, PSH, TH	Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	0555 Shelter Recurrence report (07/01/2015 to 07/01/2017)	15%	15
New or Increased Income or Earned Income			10 pts total	
RRH, PSH, TH	Minimum new or increased earned income for project	APR Q19a1	8%	2.5
RRH, PSH, TH	Minimum new or increased non-employment income for	APR Q19a1	15%	2.5
RRH, PSH, TH	Minimum new or increased earned income for project	APR Q19a2	8%	2.5
RRH, PSH, TH	Minimum new or increased non-employment income for	APR Q19a2	15%	2.5

SERVE PRIORITY POPULATIONS

Project Type	Rating Factor	Data Source: Date Range 07/01/2016 - 06/30/2017	GOAL	POINTS
Coordinated Assessment Score				
TH	XX% of participants meet CoC's TH targeting criteria	Local data if available		N/A
RRH	Assessment score for XX% of participants indicate RRH or	Local data if available		N/A
PSH	Assessment score for participants indicates PSH with XX% at	Local data if available		N/A
Project Focuses on Chronically Homeless People				
TH	XX% of participants are chronically homeless	APR Q26a		N/A
RRH	XX% of participants are chronically homeless	APR Q26a		N/A
PSH	XX% of participants are chronically homeless	APR Q26a		N/A
APR data on ≥ 50% disability /zero income/unsheltered			30 pts total	
TH	Minimum percent of participants with zero income at entry	APR Q16		N/A
	Minimum percent of participants with more than one	APR Q13a2		N/A
	Minimum percent of participants entering project from place	APR Q15		N/A
RRH	Minimum percent of participants with zero income at entry	APR Q16	50%	10
	Minimum percent of participants with more than one	APR Q13a2	50%	10
	Minimum percent of participants entering project from place	APR Q15	50%	10
PSH	Minimum percent of participants with zero income at entry	APR Q16	80%	10
	Minimum percent of participants with more than one	APR Q13a2	75%	10
	Minimum percent of participants entering project from place	APR Q15	75%	10

PROJECT EFFECTIVENESS

Project Type	Rating Factor	Data Source: Date Range 07/01/2016 - 06/30/2017	GOAL	POINTS
Project is Operating in Conformance with CoC Standards			30 pts total	
RRH, PSH, TH	Project has reasonable costs per permanent housing exit	project using a standardized tool that accounts for housing, services and administrative costs) by number of permanent housing exits (APR Q23a & Q23b)	5%	20
RRH, PSH, TH	Coordinated Entry Participation - Minimum percent of entries	CE evaluation singles and families (WISP/Non-	100%	10
RRH, PSH, TH	Housing First and/or Low Barrier Implementation	CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures		10

OTHER AND LOCAL CRITERIA

Project Type	Rating Factor	Data Source	GOAL	POINTS
Project is Operating in Conformance with CoC Standards				
RRH, PSH, TH	CoC monitoring score	CoC rating process results		
RRH, PSH, TH	Applicant narrative that CoC scores	CoC rating process		
RRH, PSH, TH	Use of Federal Funds	total grant funds/draw down	90%	5