

The Continuum of Care for the City and County of Racine, U.A.

Resource Development Committee Meeting Minutes

United Way of Racine County, 2000 Domanik Dr., Racine, WI

June 11, 2014

Present: Mark Boatwright (RVM), Cristen Chaffee (TLC), Armintha Franklin (RKCAA) Jehan Ghuari (Bethany), Pam Handrow (SAFE Haven), Sherry Hartog (WRC), AJ Jelks (HALO), Natalie Kirk (LAW), Gai Lorenzen (LAW), Frannie Murillo(LAW), Sharen Pease (CVI), Ron Thomas (UWRC), Demetri Vincze (CoC), Carol Wester (HOPES/Racine Dominicans)

Call to Order: Carol Wester called the meeting to order at 9:05 am.

Introductions: Introductions were made by all

Approval of Minutes: Pam made a motion to approve the minutes from last month's meeting. Sharen offered a 2nd to the motion. A vote was taken, and the motion was carried.

City ESG: Updates and Allocation Discussion

As Brian O'Connell, the Director of City Development at the City of Racine, announced at the 3/21/14 CoC meeting, there is an additional \$20,000 to be allocated in City ESG funding. However, funding cannot be increased 'across the board' because we have already allocated the maximum amount possible to shelter.

Gai distributed a proposed allocation. Per this proposal, \$10,000 would go to rent assistance (Agency TBD), while an additional \$8,000 would go to RRH (CVI).

The group then discussed which agency should administer the rental assistance. Jehan made a motion that the funding be allocated to CVI (pending city approval) but that if that plan is not approved, that Legal Action, subcontracting with HOPES, administer the rental assistance. Pam offered a 2nd to the motion. A vote was taken, and the motion was carried.

For Adam to properly set up users in WISP, more detail is required regarding eligible costs of that agency's particular grant(s).

Gai will send out form for agencies to fill out; send responses to Gai and Demetri.

Originally the City was going to pay agencies quarterly, but it now seems that they might pay monthly.

State ETH Update

Data reports will be submitted quarterly as opposed to monthly. Invoices and census will remain monthly requirements.

Resource Fair for Point in Time (PIT)

PIT will be on July 30th this year

Demetri discussed potential issues with viability: time, staffing, and space

Sharen: this idea seems similar to Stand Down, and pulling off something like this would need substantive contributions from each agency. Each agency should also have a booth.

Gai: at some point we need to add a resource fair to PIT, as this is becoming a norm

Mark and Gai expressed concerns that 6 weeks seems to be too short to execute the event properly.

In response, Jehan suggested doing a 'light' version of the fair as a way to establish the event.

Gai made a motion that the CoC plan a resource fair for the July 2014 PIT. Jehan offered a 2nd to the motion. A vote was taken, and the motion was carried.

Carol suggested Monument Square as a potential location. Sharen agreed, stating that the event should be outdoors to raise awareness. Demetri and Mark expressed concerns about having the event outdoors, as weather may be a factor and tents are expensive and require setup.

Jehan made a motion that our first option be to hold the fair outdoors, but to secure a backup location indoors. Sharen offered a 2nd to the motion. A vote was taken, and the motion was carried.

The resource fair will include a meal, CoC agencies, nursing students, haircuts, and a clothing giveaway and will be held from 5-8 pm.

Jehan has volunteered to secure a site.

Sharen has volunteered to secure haircuts.

Carol will contact Health Care Network.

Update: Point in Time

Time: 11 pm-3 am

Location: Hospitality Center (pending approval by St. Luke's)

Demetri plans to decentralize as much as possible on the night of PIT. Team leaders will arrive early, pick up their materials and be trained on the census forms and on safety measures. Other volunteers will sign in directly to one of the teams, and once the team is completed, the team can begin outreach.

Demetri will convene the PIT committee shortly and begin to recruit volunteers

Update: CoC Listserv

As discussed previously, the CoC would like to find an alternative to Yahoo! Groups. Demetri presented details on Wiggo, a potential alternative.

Key features:

It's free, and includes features such as polling, to-do lists, and virtual meetings/conference calls

You can send emails from any email provider (e.g. directly from Outlook)

We can put a button on website so that anyone can sign up

It is very easy to reset passwords

Other Business:

Armintta: Rent Smart workshop on Friday, 6/14 8:45-2:30 pm at Next Generation Now. Let Armintta know if you have clients that may benefit.

Mark: VISTA update. Planning to schedule VISTA interviews this week.

Demetri: Martice and Sharen volunteered to be agency admin on the CoC website.

Gai: we need to consider whether or not we have the capacity to run this CoC effectively.

This will be on agenda for the July CoC meeting

Adjournment:

Carol adjourned the meeting at 10:26 am

Upcoming Dates:

6/14 – Rent Smart Workshop

6/20 – CoC Meeting

7/2 – RDC Meeting

7/18 – CoC Meeting

7/30 – Point in Time and Resource Fair