

The Continuum of Care for the City and County of Racine, U.A.

Resource Development Committee Meeting Minutes

United Way of Racine County, 2000 Domanik Drive, Racine, WI

February 19, 2014

Present: Cristen Chaffee (TLC), Kevin Cookman (HALO), Pam Handrow (Safe Haven), AJ Jelks (HALO), Debra Karp (UW-Parkside CCP), Sabrina Kliman (UW-Parkside VISTA Project), Zeke Leo (R/K CAA), Gai Lorenzen (LAW), Carol Marefka (HALO), Sharen Pease (CVI), Ron Thomas (UWRC), Demetri Vincze (CoC/HOPES), Carol Wester (HOPES)

Absent: Cherie Griffin/Sherry Hartog (WRC), Mark Boatwright (RVM)

Call to Order: Carol Wester called the meeting to order at 9:02 am.

Discussion: CoC and the UW-Parkside VISTA Project. Guests Sabrina Kliman and Debra Karp joined the group for this portion of the meeting.

Sabrina: national office changed performance measures for next years, and there are a number that fit with CoC project. The VISTA Assignment Description (VAD) will need to be revised for next year.

Employment and housing for economically disadvantaged/homeless persons are new focus areas

The sooner the CoC drafts a VAD, the sooner Parkside can send to the state office for approval

Gai: we should be able to come up with something in a couple of weeks

Debra: cost share comes out to little over \$6,000 for a VISTA for a year, if all organizations contribute equally

Kevin mentioned that the Racine Community Foundation may be willing to fund a VISTA

Carol Marefka also mentioned the possibility of Runzheimer contributing toward the cost share

Debra: recruiting starts in March, need to hire by end of June

Demetri: having an advisory committee for the VISTA would help with mentoring and/or with streamlining the approval process for tasks

Discussion: FY 2013-14 CoC Program Application

Gai: we need to put in place a better ranking system. The Balance of State CoC discussed this recently, and Gai will bring back ideas to the group.

Current ranking measures: housing stability performance measure, income performance measure,

CoC timeliness. Tie breaker: bed utilization for housing projects, cost per person for SSOs.

Committees: RDC, HMIS/Data, Evaluation/Performance Committee, Coordinated Assessment

Adam Smith from DOA will talk about data at CoC meeting on 2/21/14

Gai: Need to have greater involvement of staff persons at meetings

Evaluation Committee:

Kevin: possibility of making members of Pillars group members of evaluation committee

Gai: 4 CoCs have also discussed peer monitoring

Ron: possibility of using UWRC monitoring/review documents as a part of evaluation

Gai: we could combine with some HUD-specific targets

Demetri: evaluation committee should hold training on regulations each year

Data Quality

SSN value is high because of LAW

Head of Household value is high because it wasn't a required field in the past

HUD Performance Objectives

CH beds: 23 chronic designated beds (won't increase), but 100% of beds are prioritized. Gai gave justification for why we don't need more.

Increasing Housing Stability: performed very well

Increasing Income Measure: needs to improve

Need to address data quality and strategies (RVM, WDC, HCDC, etc.)

Mainstream Benefits: Performed well, but SCHIP and WIC, rent assistance numbers need to be better

SOAR training in April
LAW will do screening training (e.g. child support, unemployment)
Project Performance: Maryvel has agreed to come and provide initial monitoring to new projects
Technical Assistance is also available

Discussion: 'To-Do' List

Demetri and Gai will compile a chart for Friday's meeting
Topics discussed include: 501(c)(3), governance document, coordinated assessment

Discussion: RDC Meeting Days

Gai: If we move CoC meetings to 3rd Friday, do we want to change RDC meeting?
RDC meetings will now be held on the first Wednesday of every month

Announcement: State ETH grant release upcoming

We will have 10 weeks to complete the application
Money will be the same (could potentially be an increase)
Grant application is expected to be substantially the same
There will be about \$2,000 for Transitional Housing that will be available

Discussion: need to reevaluate emergency shelter situation

Demetri: some of the clients at Hospitality Center are likely CH and would be ideal for Housing First
Kevin: possibility of obtaining/rehabbing a property to make Housing First a reality
This would avoid landlord problems
Gai: this item will be discussed during 3/21 CoC meeting

Announcement: Ron announced that UWRC is putting together an updated community indicators report, which is expected to be done by June

Adjournment: Carol adjourned the meeting at 11:05 am

Upcoming Dates:

CoC Meeting, 9-11 am on 2/21/14 at United Way of Racine County
RDC Meeting, 9-11 am on 3/5/14, location TBD
CoC Meeting, 9-11 am on 3/21/14, location TBD