

**The Continuum of Care for the City and County of Racine, U.A.**  
General Membership Meeting Minutes  
United Way of Racine County, 2000 Domanik Drive, Racine, WI  
December 19, 2014

**Present:** Mark Boatwright (RVM), Kevin Cookman (HALO), Pam Handrow (SAFE Haven), Sherry Hartog (WRC), AJ Jelks (HALO), Erin Langler (SAFE Haven), Gai Lorenzen (LAW), Irma Love (HALO), Scott Metzler (HOPES), Alissa Nicolaison (RUSD), Sharon Pease (CVI), Debbie Peterson (HOPES), Adam Smith (ICA), Ron Thomas (UWRC), Jen Toth (WRC), Iraida Vazquez (LAW), Carol Wester (HOPES)

**Call to Order:** Gai Lorenzen called the meeting to order at 9:30 am.

1. **Treasurer's Report:** Ron Thomas reported we have a balance of \$281.32. S. Hartog moved the approval of the report, and P. Handrow seconded it. Motion passed.
2. **Minutes:** The approval of the November Meeting Minutes were approved after adding the name of Irma Love (HALO) was added to the list of attendees.
3. **Introductions:** Gai Lorenzen invited all attendees to introduce themselves.
4. **Committee Reports:**

**Executive Committee:**

- SPDAT Training: Racine agencies were well represented and it seemed like those who attended found it very worthwhile.
- A brief discussion was held about using 211 for centralized intake. It was decided that we would invite representatives from Milwaukee who are using the system to a meeting. It was suggested that it would be good to have Adam Smith at this meeting as well as United Way since they currently fund 211 in Racine.
- Gai Lorenzen has requested that each agency that receives government funding name one person who can assist her in getting the monthly reports collated and submitted. She would like the name of those persons e-mailed to her by December 31.
- PIT will be held on January 28 and we need volunteers—at least 80 for the east end and another 15-20 for the western part of the county. Please sign up and get the word out to agency contacts. Additional information is provided in report later on the agenda.
- The CoC website is being updated.
- Persons wishing to be added to the Wiggi group should contact Gai Lorenzen by email.

- We would like to have the Governance Charter ready by the January meeting. We will need to have nominations and elections and “younger” members of the coalition were encouraged to consider serving as an officer.
- The Balance of State will need to revise its by-laws for us to join the BOS. The meetings are quarterly and 60 days notice must be given so we are not looking at any time soon. Also, the timing is contingent on when the next CoC grant application is due.
- Gai Lorenzen urged members to step forward and get the committees operative. AJ Jelks agreed to co-chair the housing committee but needs a co-chair.

**Resource Development Committee:** Prior to the meeting the materials were distributed that were prepared for the submission of a grant request to the Racine Community Foundation partially fund the position of Continuum of Care Coordinator. The proposal, budget, and job description were presented and discussed. A motion was made by Carol Wester and seconded by Mark Boatwright to submit a Special Program, Strategic Initiative Grant Request to the Racine Community Foundation for a three-year grant totaling \$132,678. Motion passed.

**Point in Time Committee:** Erin Langler is serving as the coordinator and is assisted by Jen Toth and Sharen. Pease. Others who have assumed responsibility for various aspects include Kris Redmer (HOPES) for food donations, HALO for packets, Bethany for press releases, Norman Smith (HOPES) for outreach. All agencies are responsible for soliciting volunteers and handing out flyers. We need volunteers to help set up, tear down, be on teams going out to try to locate homeless persons, photograph event, etc.

**Longest Night:** Reminder that this event is being held on Sunday. The CoC is a sponsor.

**Adjournment:** The meeting was adjourned at 11:00 am.

Minutes prepared by Carol Wester, Secretary