

The Continuum of Care for the City and County of Racine, U.A.
General Body Meeting Minutes
United Way of Racine County, 2000 Domanik Drive, Racine, WI
January 24, 2014

Present: Mark Boatwright (RVM), Cristen Chaffee (TLC), Kevin Cookman (HALO), Jehan Ghuari (Bethany), Cherie Griffin (WRC), Pam Handrow (SAFE Haven), Zeke Leo (RKCAA), Gai Lorenzen (LAW), Sharen Pease (CVI), Ron Thomas (UWRC), Hiedi Tradewell (Branch of Kindness), Demetri Vincze (CoC/HOPES), Carol Wester (HOPES)

Call to Order: Gai called the meeting to order at 9:12am.

Minutes: No one had the minutes from prior meeting. Deferred.

Treasurer's Report: Ron distributed the 12/31/2013 Summary of Account Balance of \$2,244.51. Pam made a motion to approve the report. Sharen offered a 2nd to the motion. A vote was taken, and the motion was carried.

Introductions: Introductions were made by all.

Discussion: New CoC Secretary

Gai reported that since Cheryl Montgomery will not be returning to work at R/K CAA, the CoC needs a new secretary. CoC members may volunteer or nominate staff from their agencies for the position.

Deadline for nominations, including volunteers: 2/14/14.

Discussion: Gift for Cheryl

Cherie moves to send Cheryl a gift to commemorate her service. Ron seconded the motion. A vote was taken, and the motion was carried.

Ron moves that we spend up to \$100 on a dream catcher for Cheryl. Sharen seconded the motion. A vote was taken, and the motion was carried. Carol volunteered to see if she can find one to be donated. If none is found, Sharen will purchase one.

Update: Point-in-Time, January 29th

Approximately 35 volunteers signed up as of now. Demetri asked that if agencies haven't shared sign-up information by email/Facebook/website, to do so.

We have plenty of food for volunteers, which will be shared with those staying in the emergency overnight shelter at the Hospitality Center. Barb Tylenda will provide information about the Affordable Care Act and BadgerCare to those that are staying at the Hospitality Center.

The PIT committee has decided to use HUD's sample survey for this PIT count.

The Hospitality Center has a connection with Wheaton Franciscan Healthcare, and is able to set up appointments for homeless clients. Kevin Stewart offered to make referrals to Wheaton for any unsheltered homeless individuals found sleeping outdoors that may need medical attention.

Kevin Cookman will do the safety talk for volunteers and have a van/lead a group. Eric and Bob will be in HALO van, can pick up folks and take to HALO. HALO will also ask clients to participate.

Demetri explained why there will not be a full Resource Fair as discussed at several meetings/times. Time and resources are the main reason. The committee will look at doing something for July PIT.

Discussion: Utility Shutoffs

Cherie: How can we as a CoC respond to what we can all anticipate to be much higher energy bills?

Gai: CoC usually refers clients to ResCare, other energy assistance programs

Zeke: clients need to be informed that they should make small payments to show good will. If they are eligible for energy assistance, they are automatically eligible for weatherization from RKCAA.

Ron: Can the CoC compile a list of resources?

Gai: Yes, the CoC can compile and forward resources.

Discussion: Private Funding/Racine Community Foundation Proposal

CoC would need a board to supervise CoC employee(s). Gai: The CoC needs to have a board and bylaws in place no later than August 2014 per HUD.

Need to outline position description(s).

Two positions: one taking over the HUD responsibilities, another to pursue private funds.

Gai: Balance of State has a similar position that we may be able to use as an example

Kevin: possibility of having a VISTA in the latter position.

Mark: CoC should recruit consultant from Parkside to help develop the position

Cherie: CoC should use a similar organization as a model for the larger endeavor

Gai: we need to figure out what we want to do, put together a presentation to present to boards.

Discussion: Project rankings for CoC application.

Gai will send comments out shortly about the project applications and agencies should return by next Thur. Gai used projector to show spreadsheet and discussed what was included in the spreadsheet.

No further suggestions adopted for ranking. Gai to send out rankings when she has all of the APRs needed. Gai believes one of the WRC and HALO projects are tied for first. HALO and WRC agreed to rank WRC project first as it has existed longer. No objections.

Reminder: December ESG. Barb Jopke is missing two match documents and can't submit December expenditure report until she receives them. Gai has notified both agencies and will follow-up. Everything through November has been submitted.

Adjournment: Gai adjourned the meeting at 11:10am.

Upcoming Important Dates:

January 29: Point-in-Time

January 30: Deadline for project application revisions

February 3: CoC FY 2013-14 Program application must be submitted in esnaps by 7:59:59 E.T.

February 13 and 14: BOS Quarterly Meeting (Kalahari, WI Dells)

February 14: Deadline for submitting secretary nominations to Gai or Demetri

February 19: Resource Development Committee, TBA, 9 am – 11 am

February 21: CoC general meeting at United Way, 9 am – 11 am